



Educational Consultant - WE ACT Environmental Justice Center (NYC)

ABOUT US

West Harlem Environmental Action (WE ACT) is in the process of construction of an Environmental Justice Center, located in West Harlem. The Center will be the new and permanent home for WE ACT's educational, workforce development, and technical assistance programming. This includes our longstanding Environmental Health and Justice Leadership Training (EHJLT) program, a modular training program designed to be provided both to youth and adults, as well as to other educators through a train-the-trainer model. The EHJLT modules cover topics such as air quality, toxic products, energy justice, and water quality in a way that centers the experiences and concerns of environmental justice communities, and the program also includes training about how participants can become leaders in advocacy campaigns on the issues that matter the most to them.

ABOUT THE ROLE

WE ACT for Environmental Justice seeks an Educational Consultant to work with us for one year (beginning in May or June) to supplement the capacity of our existing Environmental Health team, as we update and adapt our existing educational curriculum to operate in the new Environmental Justice Center. The Consultant will be a thought partner and bring their own knowledge and expertise to engage with WE ACT's educational programming, and will also work hands-on in conjunction with our team to update and design existing materials. They will work with WE ACT to ensure that the updated curriculum makes the optimal use of the space and resources of the Environmental Justice Center.

Core Responsibilities

Strategic Consulting on Curriculum Design:

- Work closely with WE ACT leadership, and Environmental Health staff, to update our existing Environmental Health and Justice Leadership Training curriculum;
- Develop recommendations on classroom design, along with materials required for STEM education;
- Develop recommendations on adapting EHJLT, which has primarily been provided in Northern Manhattan, for participants at the state, regional, and national levels;
- Provide training and guidance to WE ACT Education staff on implementing the updated curriculum;
- Advise on strategic partnerships, in NYC and beyond, that could enhance WE ACT's educational programming

ABOUT THE YOU

Applicants will be evaluated based on their demonstrated ability to fulfill the Core Responsibilities of the role outlined above, as well as the below criteria, which should be addressed within the required application materials submitted by candidates:

- Experience working with community-based organizations, including environmental justice organizations



- Background in education and curriculum design, especially with a focus on environmental justice, environmental health, environmental science and/or related fields
- A successful track record in providing curriculum design consulting services
- A Master's or Doctorate degree in Education, or equivalent career experience
- Direct experience with youth education, and ideally adult education
- Knowledge of the New York environmental education landscape
- Commitment to the mission of WE ACT for Environmental Justice
- The ability to work collaboratively as a member of a team

SALARY & BENEFITS

Competitive hourly rate and estimated hours, not to exceed a maximum daily rate of \$703.42.

OUR COMMITMENT TO EQUITY, DIVERSITY & INCLUSION

WE ACT is an equal opportunity employer and strongly encourages applications from people of color, women, persons with disabilities and LGBTQ communities. We are committed to transparent and equitable recruitment, hiring and promotion processes that foster inclusion and belonging. If you've read this job description, are excited by it and can see yourself in this role, we hope you apply. If you need a reasonable accommodation during the application or interview process, please email Shanell Reyes at Shanell.Reyes@weact.org.

HOW TO APPLY

To apply or nominate a candidate, please send to Shanell.Reyes@weact.org with the following required application materials

- Resume of relevant educational and work experience, not to exceed two pages.
- A cover letter, not to exceed two pages, outlining the candidate's fitness for the role.
- A formal proposal outlining the services that would be provided in response to the core responsibilities described above, along with the hourly rate and estimated number of weekly and total hours required to fulfill the responsibilities during the six months.

Submission in a combined PDF file is preferred. Applications for this position will be accepted through May 8, 2025.